

**Board of Directors Meeting  
Canadian Institute for Nuclear Physics (CINP)**

**April 10, 2008, 11:30 a.m. CST  
Teleconference call**

**Present:** Garth Huber, Chair (Regina), Kumar Sharma (Manitoba), Adam Sarty (Saint Mary's), Peter Blunden (Manitoba), Randy Lewis (Regina), Paul Garrett (Guelph)

**Minutes**

1. The agenda was approved as circulated.
2. Garth led the discussion on the final changes to the Incorporation By-laws, as circulated on April 8, 2008 (attached), and the Charitable Status application.

**Motion** (Blunden/Sarty): To adopt the by-laws. **CARRIED**

**Motion** (Sarty/Sharma): To adopt the "Mission and Scope" document and post it on the CINP website. **CARRIED**

3. Legal expenses come to about \$5,000, which will be divided among the Institutional Members according to the 2007 Founding Institutions MOU. It is expected to take about 2 weeks to get incorporated. The annual budget for the Institute is expected to be around \$15,000.
4. Adam led the discussion of the membership drive. He will send out an introduction letter with application attached.
5. We will elect new Board members at the Institutional meeting on May 8, to replace Sarty and Blunden, whose terms expire.
6. There was a discussion of CINP meetings at the CAP annual congress in June. CINP and IPP are jointly sponsoring a meeting to discuss the TRIUMF 5 year plan on Sunday at 5:00 p.m. Nigel Lockyer will present. The CINP general meeting on Monday at 2:15 will include reports from GSC-19, TRIUMF, and SNOLab, as well as short presentations from the 5 Scientific Working Group chairs.
7. **Motion** (Blunden/Lewis): To approve the minutes of February 13, March 16, and April 4. **CARRIED**
8. The meeting was adjourned. The next meeting is planned for May 7, prior to the meeting of Institutional members on May 8.